

The Rotary Club of Wellington



Proposing a New Member

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	The Rotary Club of Wellington New Member Application Procedure	O CONTRACTOR
1	Once a prospective new member demonstrates an interest in membership a club member assumes the role of sponsor.	Sponsor
2	The sponsor gives the candidate a copy of the document "Why Join Wellington Rotary?" and has an information session with the applicant covering the following: • Attend weekly meetings on a regular basis (breakfast cost, 50/50 draw, fines, and happy dollars). • Take part in service projects • Support the Rotary Foundation • Share Rotary with other people • Pay annual dues	Date of information session.
3	The Sponsor completes Part A of a Membership Application Form and returns it to the club secretary.	Date received by Secretary
4	The Director of Membership and Secretary determine the new member's classification.	Date of agreement
5	The club secretary submits the application to the club's board of directors.	Date submitted to the Board
6	Board approves or rejects the application and advises the Secretary	Date
7	The club secretary notifies the sponsor of the board's decision.	Date
8	If the board has approved the application the secretary publishes the proposed member's name and classification to the club	Date presented to the Club
9	If the Secretary receives no objections within seven days, the sponsor confirms that the information session described in Step 2 has been held with the applicant, the Sponsor asks the candidate to complete Part B of the Membership Application Form and returns it to the club Secretary and the applicant pays dues. The new member is inducted into the club and the new	Date Part B received by the Secretary
10	membership information is entered into the Rotary International, D7070, and the club's database.	Date
11	The Secretary informs the new member of his/her RI identification number and explains member access to the club's websites.	Date

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Membership Proposal Form - Part A

(to be completed by proposer and returned to the club secretary)



This membership proposal will proceed through the review process and on to the Board of Directors for final approval. We encourage the applicant to attend at least three Rotary Club of Wellington meetings prior to submitting a proposal. Please forward the completed Membership Application form to the club Secretary.

I propose:		Date			
Name					
Classification (applicant's occupation)					
Name of company and position					
Business address					
Home Address					
Phone numbers: Business					
Email address					
Date of birth					
Spouse/Partner's Name	_ Wedding Anniversary				
If a former Rotarian, Name(s) of club(s), years of membership and Rotary number (if known)					
Pronoser's signature					

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Membership Proposal Form - Part B

(to be completed by proposed member after board approval)



I hereby certify that I am qualified for active membership by my current or former status as a business, professional, or community leader, or as a Rotary Foundation alumnus, and by having a place of business or residence within the club's locality or surrounding area.

I understand that, if accepted for membership, it will be my duty to exemplify the object of Rotary in all my daily contacts and activities and to abide by the constitutional documents of Rotary International and the club. I agree to pay any admission fees required by the club and to pay annual dues in accordance with the club bylaws. I hereby give permission to the club to publish my name and proposed classification, if applicable, to its membership.

Proposed Member's Signature	Date
If applicant is a former Rotarian provide previo	ous club and district information:
To be completed by a club officer	
Classification:	
Club Name	
District Number	
Club ID Number	
Member fromto	
Rotary membership ID Number	
Mentor assigned to assists with orientation:	